

**OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY**  
**REGULAR MEETING AGENDA**  
**Thursday February 7, 2019**  
**1:30 PM**

Oklahoma State Capital Building  
Room 419C  
2300 N. Lincoln Blvd.  
Oklahoma City, OK 73105

*The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest on any agenda item must be disclosed prior to discussion of that item and that board member must recuse from voting on it.*

1. Call to Order
2. Roll Call
3. Introduction of Board Members and Guests
4. Approval of meeting minutes from the December 2018 Regular Meetings.
5. Approval of the December 2018 and January 2019 Financial Report.
6. Presentation of awards for Technologist and Emergency Telecommunicator of the Quarter for the 3<sup>rd</sup> Quarter 2018.
  - a. Technologist of the Quarter
    - i. Kurt Bickle of Sand Springs Police Department
  - b. Emergency Telecommunicator of the Quarter
    - i. Jana Robinette of Kingfisher County 9-1-1
7. Discussion and possible action to approve a letter of support for state funding to the GI Council in Oklahoma.
8. Discussion and possible action to approve the updated GIS Standard (v2.1) which was approved by the GIS Council February 1, 2019.
9. Discussion and possible action to make application for the Federal 9-1-1 program, Oklahoma has earmarked for \$2,506,031.00.
10. Discussion and possible action to approve the Feasibility Study facilitated by Mission Critical Partner's (MCP) who were approved in the December Meeting as a state contracted agency, at a cost of \$386,586.00. (\$63.2864 (9))
11. Discussion and review of the Final Report written by Mission Critical Partners over the Five "Red Counties" project completed by MCP, which were distributed to Cimarron, Beaver, Harper, Cotton and Nowata County in January.
12. Committee Reports:

Any questions concerning the Oklahoma 9-1-1 Management Authority may be directed to:  
Lance Terry, Oklahoma State 9-1-1 Coordinator Oklahoma Department of Emergency Management  
(405) 521-2481 Lance.Terry@oem.ok.gov

- a. Administration Committee
    - i. Legislative issues.
  - b. Technical Committee
    - i. NexGen 9-1-1 GIS Standard update
  - c. Operations Committee
13. Grant and Compliance Officer report to the board (Discussion Only).
- a. EM Grants update
  - b. Registration form update
14. State 9-1-1 Coordinator report to the board (Discussion Only).
- a. The Office is Currently Working On
    - i. Population Estimates
  - b. Update on Local PSAP Meetings (#whereisthe9-1-1guy)
    - i. December Team Building Competition (Gingerbread 9-1-1 Centers)
    - ii. Roger Mills County 9-1-1 tour
    - iii. Red County updates
      - 1. Cotton County 9-1-1 Board holding biweekly meetings
      - 2. Nowata County no update
      - 3. Harper County is holding regular meetings and working on a E9-1-1 plan
      - 4. Beaver County is holding regular meetings and working on a E9-1-1 plan
      - 5. Cimarron County is holding regular meetings and working on a E911 plan
      - 6. Panhandle meetings with the DA, and also to present MCP Projects
    - iv. Senate budget meeting
    - v. Creek County meeting
    - vi. SIBGB meeting
    - vii. Senator Shaw requested a meeting regarding Delaware County
  - c. Upcoming Meetings and Events
    - i. Approval to teach at the National NENA Conference in Orlando *“NG9-1-1: Is it just Technology? An Oklahoma Approach.”*
15. Chairman’s comments (information only, no discussion).
- a. Oklahoma Silver Jackets risk assessments of State 9-1-1 Centers
16. Public Comments. (Comments are to be limited to items under the purview of the Oklahoma 9-1-1 Management Authority. Each speaker shall be limited to five minutes. Under Oklahoma Open Meeting laws, the 9-1-1 Management Authority cannot respond to or discuss any public comment not on today’s agenda.)
17. New Business. (new business not reasonably foreseen at the time of posting this agenda).
18. Adjournment.

OKLAHOMA 9-1-1 MANAGEMENT AUTHORITY  
REGULAR MEETING MINUTES  
Thursday December 6th, 2018  
1:30 PM

*The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. Any conflicts of interest on any agenda item must be disclosed prior to discussion of that item and that board member must recuse from voting on it.*

1. Call to Order

Mr. Stillwell called the meeting to order at 1:30 PM.

2. Roll Call

Mr. Hawkinson  
Mr. Trease  
Ms. Huckabee  
Mr. Stacy  
Mr. Maggard  
Mr. Thaxton  
Mr. Fisher  
Mr. Carnagey  
Ms. Coppedge  
Mr. Berry  
Ms. Harris  
Mr. Stillwell  
Ms. Van Arsdale  
Mr. Page  
Mr. Barnett  
Ms. O'Malley  
Mr. Clark

*Quorum Present, seventeen members present at the time of roll call.*

3. Introduction of Board Members and Guests

Mr. Stillwell welcomed everyone to the meeting and allowed for guests to introduce themselves.

4. Welcome and an introduction of Karen Douglas, Compliance and Grants Officer.

Mr. Stillwell welcomed Ms. Douglas, and commended her on her interview skills, her poise, mentioned her education, and welcomed her to her new position.

Mr. Terry introduced the Board Members and guests to Ms. Karen Douglas, as the new Compliance and Grants Officer for the Oklahoma 9-1-1- Management Authority; and yielded the floor to her to introduce herself and give some background to her work.

Ms. Douglas referenced her biography which was included in the December packets, speaking on her eighteen years of experience in grants management, her previous work with the State of Oklahoma, and gave a report of what is ahead for Grants.

5. Approval of meeting minutes from the December 2018 Regular Meetings.

Mr. Stillwell introduced the Minutes from the November 2018 meeting; the Board reviewed the minutes from the Regular November Meeting. No questions or comments were offered.

*A motion to approve the November Minutes by Mr. Hawkinson and a second by Mr. Berry. The motion to approve the November Minutes is approved by sixteen ayes, zero opposed. Mr. Maggard abstained.*

6. Approval of the December 2018 Financial Report.

Mr. Terry reviewed and explained the December Financial Report. He mentioned that the office is still working with OEM staff to format the continual budget. The Continual Budget that is in your packet, is in progress while we work with OEM and the State Finance Office on how they create and present items in reports. This has proved challenging when asking for and reviewing reports; we have asked for clarification with more structured timelines which is the reason the report was not in the emailed packet, and why it was a handout today. The only correction is the \$5700.00 in account #515660 for NENA classes, this should be lined from the Administrative Committee Capital Outlay Fund; we wanted to bring this to your attention, and it will be corrected on next month's report.

No questions or comments.

*A motion to approve the December Financial Report by Mr. Berry and a second by Ms. Harris. The motion to approve the Financial Report for December passes with seventeen ayes, and zero opposed.*

7. Presentation of Award to Mr. Darryl Maggard for his service to the Board.

Mr. Stillwell presented the award to Mr. Maggard for his appointed first year, elected the second year, and the first Chairman of the Oklahoma 9-1-1 Management Authority.

8. Discussion and possible action to approve Chairman Matt Stillwell to attend "9-1-1 Goes to Washington" on February 11<sup>th</sup> through February 15<sup>th</sup>, 2019.

Mr. Stillwell yields the floor to Mr. Terry to report on this request.

Mr. Terry explained that last year was his first year to attend this conference, during which he learned a great deal about the Federal side of 9-1-1, the FCC, and the possibility for funding.

Mr. Terry continued to say that after returning from NASNA this year, he felt that having leadership at a conference of this size and proximity to the National Capital is important; to show a strong presence while bringing Oklahoma's message to Washington.

Mr. Terry asked for approval to send Mr. Stillwell to Washington.

Mr. Stilwell asked for questions.

Mr. Stillwell asked Mr. Moak if there needs to be a dollar amount on the motion.

Mr. Terry responded to Mr. Stillwell that a cap of \$3000.00 should cover the costs of travel and registration.

*A motion to approve Mr. Stillwell attending "9-1-1 Goes to Washington" with a spending cap of \$3000.00 for travel costs and registration by Mr. Berry and a second by Ms. Harris is approved with seventeen ayes, zero opposed.*

9. Discussion and possible action to approve Part III of the 2019 Registration Form.

Mr. Stillwell yielded the floor to Mr. Maggard to report on Part III of the Registration form.

Mr. Maggard reported that this form was vetted through several levels of review to help bring more clear and focused answers from those who are asked to fill it out. He stated this portion will be added to the other two parts, have its own link as the other two forms do, and will be sent out to a specific people.

Mr. Maggard called for questions.

Mr. Barnett was concerned with the vague question that asked if items had been paid by fees; he felt this needed to be a more specific question.

Mr. Maggard replied that it should be wireless 9-1-1 fees.

Mr. Terry stated this related directly back to the FCC's report, which we were asked to report what 9-1-1 fees funded operations and was additionally funded with 9-1-1 fees. He continued saying that because of that questions the Registration Form needs to ask about wireline and wireless fees.

Mr. Barnett, Mr. Maggard both concurred that adding "9-1-1 fees" to the question, with "wireline and/or wireline" in parenthesis would be beneficial and eliminate confusion.

Mr. Terry restated that the question would now read "please indicate if any 9-1-1 (wireline and/or wireless) fees were used to fund any portion of this purchase."

Mr. Barnett agreed that this statement made the question clearer to those filling it out and stated the data would be more clearly received.

Ms. Huckabee stated she was going to ask the same question.

Ms. Harris asked if the total that was questioned on the form was in conjunction with this question, give a total and then if any of the funds were from 9-1-1 funds?

Mr. Terry explained that the committee just wanted a "yes" or a "no" for this question regarding the 9-1-1 fees. There are two questions: 1. "Please indicate if any 9-1-1 (wireline and/or wireless) fees were used to fund any portion of this purchase" = yes or no answer; and 2. What is the total cost? Which is a number?

Mr. Terry informed the Board these questions look better and make more sense in a spreadsheet format; however, do to online constraints this is how it needs to be formatted – like a question and answer form.

Mr. Fisher asked the reason for the dating is from June 30, 2017 – July 1, 2018?

Mr. Terry responded that this would be corrected to reflect the correct fiscal year term, July 1, 2017 – June 30, 2018, as the FCC follows as well.

Ms. Harris asked if there will be an instruction sheet?

Mr. Terry explained that as soon as the Registration Form as ready and the links are generated, we will set a date for the Webinars. There will be two different webinars; one that will cover forms one and two, and a second webinar that will cover the third financial form to minimize confusion. There will also be a fact sheet that will help with definitions, and detail actions to assist in questions.

It was brought up that this year Ms. Douglas will be available and on hand to assist with compliance actions.

Mr. Stillwell called for any questions.

Mr. Terry referenced the third form again, stating that each question will have a checkbox to State whether 9-1-1 fees were used to help pay for that line item. There will be a line item for the dollar amount, then there will be the space to acknowledge the portion of 9-1-1 fees being used or not.

Mr. Barnett asked about percentages – for example, a portion of 9-1-1 money and a portion of municipal money. Will you have any space to identify?

Mr. Terry stated we are not asking them to identify – there is a question on form two that deals with that – we are only asking them to state whether or not they used any 9-1-1 fees to fund "x" on this form. The FCC form is difficult, and Mr. Terry stated there has been a discussion about this; we are working with NENA to get clarification; they're hoping to get the requests and questions clarified.

Mr. Terry continued saying that to get to this place with the form, the Committee looked at audits done on behalf of organizations large and small to get a better idea of what information we need to be asking to get the right answers.

*A motion to approve Part III of the Registration Form with the following changes: July 1, 2017 to June 30, 2018 as the correct fiscal date; add clarification to the question regarding the use of 9-1-1 funds "please indicate if any 9-1-1 (wireline and/or wireless) fees were used to fund any portion of this purchase;" add a line for "yes" or "no" on expenses to allow for an indication of the use of funds by Ms. Van Arsdale and a second by Ms. Coppedge passes with seventeen ayes, zero opposed.*

10. Discussion and possible action to approve a procurement process for the NG9-1-1 Feasibility Study from the Scope of Work that was approved in the November 2018 regular meeting. (§63.2864 (9))

Mr. Stillwell yielded the floor the Technical Committee Chair, Ms. O'Malley.

Ms. O'Malley reported that the Committee reviews their options for a procurement option for the NG9-1-1 Feasibility study for Oklahoma. The options using a state contractor, or send the Scope of Work out for bid. Ms. O'Malley stated she felt the committee did a great job reviewing and weighing their options regarding the time, risk and cost. She stated that they felt that "striking while the iron is hot" was the best way to continue the momentum, but would using a state contractor that was already working in our state be a conflict of interest? Ultimately, Ms. O'Malley stated the committee decided on Mission Critical Partners because they were in the state working and making progress, their reputation in other projects, and they were already vetted and showed a job well done. The Technical Committee moves for a motion to use MCP for the NG9-1-1 Feasibility study.

*A motion to approve to move forward with Mission Critical Partners to facilitate the Feasibility Study for NG9-1-1 in Oklahoma by Mr. Maggard and a second by Mr. Berry is approved with seventeen ayes, zero opposed*

11. Discussion and possible action to nominate and approve Legislative Liaisons, for the purpose of lobbying legislation for 9-1-1 initiatives.

Mr. Terry explained that this was brought to the attention of the Board last year and was discussed, determining that Mr. Terry and Mr. Maggard would be the Liaisons for the Board. The Meeting packet has material and emails from that meeting stating the rules and regulations for Legislative Liaisons.

Mr. Terry state the year is up and therefore, the time has come again to pay for this action and decide who will be the Liaisons for 2019. Also, as a reminder, reporting does need to be done every month that the Legislature is in session. Zach Stanford has helped with this in the past from OEM, making sure we don't miss any deadlines and kept up to date on any action taken or cost changes from the liaison's office – thank you, Zach.

Mr. Terry explained that for the last year, he and Mr. Maggard were listed as Lobbyists, meaning they could speak on the behalf of this body at the Capital. Now that we are renewing, we can discuss who holds that title and can speak for this body. This discussion will most likely happen each year around the same time as Board elections take place.

Mr. Moak stated that the correct term is Legislative liaison, not a lobbyist.

Mr. Terry corrected himself, Legislative Liaison, and the cost is \$250.00 per person per year and \$250.00 for the Principle. Mr. Terry clarified that for him to be registered as a Legislative Liaison Principle, the cost has been \$500.00 per year; any additional persons would be the \$250.00. Being that there is no Legislative Committee yet working on this Board, there may be in the future depending on the feasibility study and how that turns out.

Mr. Terry recommended that another Board Member be a Legislative Liaison and that the Chairman also represent this body and registrar as a Liaison with the State.

Mr. Maggard are you comfortable moving forward in this manner?

Mr. Maggard stated that he is comfortable stepping down as Liaison, then someone can take his place as he is no longer the Chair. The idea being that this body elects a Chairman, and he can take calls and be the main point of contact.

Mr. Stacy would like to have a list from this body, both on a Federal and State level of Legislative priorities, he stated he does spend time at the capital, and this may help facilitate conversations.

Mr. Stillwell addressed Mr. Moak as to what the goals were and what the rules were for this kind of action and interaction with the Legislature.

Mr. Moak stated that in his conversations with the Ethics Committee, each Legislature Liaison and legislation that directly affect the agency, or any lobbying contact goes through the Legislature Liaison for the agency rather than Board Members or employees. Anyone can speak with his or her own legislature about different subjects at any time. You should talk with your own legal counsel regarding how and when to use Legislature Liaison for your different entities or agencies.

Mr. Stillwell stated that the issue is not with how, but with what are the priorities set forth by this body that have to do with legislative actions. That is what this body should make a priority and educate the board on, so everyone is on the same page.

Mr. Stacy stated that many legislatures know we serve on this Board, will reach out to the Board for directions and comments, and we should have the knowledge of this to be able to meet their questions with answers.

Mr. Moak did mention that if the Governor or Legislature contacts you, you can speak freely and respond. The rules of the legislature liaison are there mostly to serve if you are seeking their contact and protecting the initiation.

Ms. Harris asked if this is the only time of year this can be done, or can we make changes during the year?

Mr. Moak responded saying changes can be made at any time.



Mr. Stillwell asked that if there is a consensus, that we make this part of the election's discussion and process.

*Motion to have the State 9-1-1 Coordinator and the Chair of the Oklahoma 9-1-1 Management Authority be the accepted standing practice and be held as Legislative Liaisons, with any changes brought to the Board for approval by Mr. Maggard, a second by Mr. Hawkinson.*

*The Motion passes with seventeen ayes, zero opposed.*

### **Committee Reports**

**Administrative Report** began with Mr. Maggard, but as he has not been Chair very long, he yielded the floor to Mr. Terry.

Mr. Terry mentioned that the Grant program was mentioned earlier this morning, which has some issues that are coming up. He gave the amount of about \$2Mil will be set aside for Oklahoma - and that will increase.

Mr. Terry reported that continued work with the Five Red Counties is still happening, they should be starting to make a plan for progress as well; also getting EM Grants up and running before that. The Administrative Committee looked at some potential legislative issues, bringing them through the Oklahoma Tax Commission who brought over some wording dealing with the census that may need to change. This was discussed and given back to OTC and they are going to review that and let the Committee know how they feel that may need to be changed.

Mr. Terry explained that there was nothing going forward from the Administrative Committee that would require legislative change, but possibly later in the year, there may be some change requests.

Ms. Harris asked regarding the Grants, was there not a follow-up plan that was needed?

Mr. Terry responded that yes, there is – but the first step is to receive the dollar amount that we are eligible for; then we must submit the plan for the money. There will be 60 – 75 days to submit the plan. He stated this would have happened already. He mentioned that he emailed Ms. Flaherty, who work with the Federal Grants to find out about the Tribal Grants and who applied for them – this way we can start working with them; she told Mr. Terry that she cannot tell him yet, they are not public, and he will know when she knows.

Ms. Harris asked if this plan has begun being worked on yet?

Mr. Terry stated the Executive Committee met and discuss the grant priorities and sent them back out to the committee. The Committee will have to reexamine the plan, go over and rework it to make sure we can get this done, then bring it back to this body for approval. This will all take place in 60 - 75 days, which is not very long. We will have the five-county work, the Feasibility Study, and GIS work all added to the plan. Everything will fit back onto the local plan that we already have, it's just about adding the numbers in to make it all happen. It will be challenging and will fluctuate, we will just have to know the numbers; Oregon is not applying, so there is money to be had. He stated he is open to ideas and committee and how to make that work, maybe each committee takes a meeting before this starts and then set it back to this body for approval.

**Technical Committee** Ms. O'Malley stated she had nothing future of the Technical Committee but yielded the floor to Ms. Harris to discuss GIS information.

Ms. Harris stating her committee is working on reviewing and revising the Oklahoma GIS Standard against the NENA Standard. She stated they should have a draft reviewed for revised and approved the beginning of the year. She continued to inform the board the Sub- Committee's goal is to have funding for GIS from Legislation, [GI Council/Conservation Commission] as they provide many actions to 9-1-1 and are growing. We should be supporting their growth.

**Operations Committee** report was given by Shawn Barnett, he stated that being a new Chair to this committee they have not met yet, but plan on meeting after the first of the year with Mr. Stillwell to transition the work and get back into the training standard.

Ms. Van Arsdale asked about the other committee lists that were in the packet, the Operations contact list was missing.

Mr. Barnett stated this was due to the misinformation and unfinished list. That is a working list.

Mr. Stillwell noted that he wanted to thank those working behind the scenes, those who are not on the Board but call in or sit in the audience. We thank you for your hard work and dedication.

12. State 9-1-1 Coordinator report to the board (Discussion Only).

Mr. Terry stated the Office is currently working on the population modeling; Shellie Willoughby sent over 133 Polygon maps to represent the PSAPS landline areas. The office is currently reviewing them against last year's maps and letters, matching the names of the maps based on the names on the letters given last year. We are making sure we are incorporating the changes requested for this year. The idea is to bring that to the Administrative Committee to ensure we are doing thing systematic and equal matter across the state and make sure we justify that. That is the next plan, is the meeting with the Administrative Committee through a webinar to go through those questions. We are still on track to getting those to the Local PSAPs to make sure they are correct by the first of January. Shellie Willoughby brought to Mr. Terry attention that as each polygon comes into a routing table, and to ensure it belongs in the area, we will need to be formalizing the names of the PSAP. One question that may be added to the letter that arrives with the Polygon Map is "what is the formal name of your PSAP", or something along that line. This will also be given to the Tax Commission to formalize the name given and keep the accuracy and consistency of the names.

Mr. Terry reported on the Federal Grant saying that everyone is waiting for the dollar amounts. We are all in the same position, waiting.

**Regional Meeting Updates (#WhereIsThe911Guy)**

Two things came out of the NASNA Conference, other than it being successful on its own. Michigan has hired a consultant to do work on their grant application; they have graciously offered to share that with anyone who wants to use the information to work from. This is a great example of the power and benefits of relationships and being a part of these national partnerships.

Mr. Terry continued saying the second being the National Address Database (NAD). This comes from the Department of Transportation at the Federal Government Level. This projects bring in map point and centerline data into a shared data set that can be download. Arizona and Arkansas were the pilot program where they used their local 9-1-1 data brought that up to the state level and then the Federal level. Do to the Federal Paper rule of sharing they could only share this with eight states, then it must be word of mouth. When it was shared with Mr. Terry at the NASNA Conference he spoke with the GIS Commission and they worked to get in touch with this project to find out to share Oklahoma data. This will start the process to collect data to give that back to NAD. They have work with Google to use the NAD as one of their data sources as one of the sources to update their maps. This gives the avenue for Google to access local 9-1-1 GIS maps. This could be sent at a local level, then to a national level. This means you would have the same data on your 9-1-1 maps as on Google maps. Working with Arizona on the State level we have access to the canned letters showing and explaining the release of liability and paperwork already completed.

Mr. Terry explained that it was very easy for him to stand and speak about the "pixie dust" and get this done fast, but we need to put in the work for the long-range goals. This will affect all public safety in Oklahoma, we must embrace the Conservation Commission and the GIS Council, this is bigger than just 9-1-1.

Mr. Terry continued to explain the meetings that last month. The Early Adopters Summit was attended by Mr. Terry for the State of Oklahoma, and Mr. Hawkinson for AOCG. He stated this was another great summit and great ideas expressed by Google and other innovators.

Mr. Terry reported on his visit to Nowata and Cotton County. These two Counties currently do not have Enhanced 9-1-1; per State Statutes the will need to have a governance board, and the statute will dictate who is on that Governance Board. Mr. Terry thanked Mr. Moak for his work to help connect this body with the DA in Cotton and Nowata Counties. Without that connection and assistance, the progress would not be where it is today – the DA has been at every meeting to answer questions and participate in the discussion and that is due to Mr. Moak's diligent work between the offices.

Mr. Terry stated that before the holiday Cotton and Nowata Counties will have a three-person Governance Board in place and the one-year timer will begin on their time to create and present a plan to this body on how they plan to implement Enhanced 9-1-1. Mr. Terry said he felt their plan will be presented sooner than the one-year time allotment, as their plan will come with a Grant request.

Mr. Terry reminded the Board that this process began in June of this year, with the engagement of the DA office, then the plans being worked through Mission Critical Partners – which is all coming to a head now, Governance being created, and plans being presented are all plan for success.

Mr. Terry reported on the other part of the Five Counties, Texas, Harper, and Beaver Counties. He expressed gratitude to Mr. Carnagey for his continued and diligent work with these counties; making phone calls, working through government structure, and working towards getting things done.

Mr. Terry announced that there are scheduled meetings with these counties and the DA's office on the 19<sup>th</sup> of December. This will allow for everyone to be in the same room, in person to ask and answer questions in a formal discussion regarding the Governance Board, what that means now, and what that is going to mean in the future.

Mr. Terry stated that during his visit two weeks ago the DA had written letters to every public agency that explained the State Statutes, as well as asking them to attend the meeting on the 18<sup>th</sup> and 19<sup>th</sup> to get educated and elect their members. There is continual legwork and work going on in the background to get things completed. He again thanked Mr. Carnagey for all his hard work.

Mr. Terry moved onto the City of Collinsville meeting with the Director of Communications, had a strong informal conversation over many things; one of her concerns was for Dispatcher training and minimal training standards for Dispatchers, specifically how that will affect small agencies. This was a good discussion with her and the Chief about working to get things off high center in small rural communities.

Mr. Terry reported on his attendance to the Four Corners Emergency Management Conference, which brings together the four corners; Oklahoma, Kansas, Missouri, and Arkansas. This conference targets Emergency Management topics that affect neighboring states and jurisdictions during disasters, since disasters don't know state lines, they work to bring entities together to educate in preparation of a neighboring disaster.

Mr. Terry reported on his presentation over NG9-1-1, getting the Four States thinking about the Forrest Guide and the NG9-1-1 Playbook; which is being used in Michigan, South Dakota, and Indiana. Getting information to these states on how that information is shared, how calls are routed today, and how they will need to be routed in the future. Great opportunity to discuss information with other states and overall a great conference.

Mr. Terry went over his meeting with Craig, Delaware, Ottawa Counties, and the City of Grove – this area is different because of the way the lake is set up, one county dips into another county. There was good discussion regarding Dispatcher training; Joining centers together to provide terminology between the teams, shift training with visits between other centers and software training on the same mapping systems. There was some discussion on consolidation in Delaware County, more visits in the future to further progress any consolidation.

**Upcoming Events** Mr. Terry stated he will be attending each regional APCO Training through the year. An upcoming training is in the works for the Grant application, look for that coming out soon.

Mr. Terry called for questions.  
No questions.

13. Chairman's comments (information only, no discussion).

Thank you to staff, Stacey is the glue that hold much of this together; setting up the room, paperwork and all that goes on in between that is unknown. Thank you, Karen, and we welcome you to staff, and this adventure. Lance, your support and actions are appreciated. The Board, thank you for your service and attendance – thank you for attending and traveling to be here.

14. Public Comments. (Comments are to be limited to items under the purview of the Oklahoma 9-1-1 Management Authority. Each speaker shall be limited to five minutes. Under Oklahoma Open Meeting laws, the 9-1-1 Management Authority cannot respond to or discuss any public comment, not on today's agenda.)

Call for Public comments.

No Comments.

15. New Business. (new business not reasonably foreseen at the time of posting this agenda).

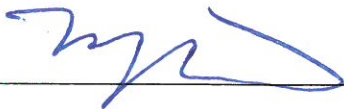
Call for New Business.

No New Business.

16. Adjourn. 2:51 PM

*Mr. Stillwell wished those celebrating Hanukah, Kwanza, Christmas, and any other Holiday, a wonderful and joyous time with friends and family.*

The minutes of the Regular Meeting dated December 6, 2018 for the Oklahoma 9-1-1 Management Authority have been reviewed and approved by the Authority on this the 3<sup>rd</sup> day of January 2019.



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Matt Stillwell  
Board Chairman